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# How to Auto-Format and Print Parameter List with Professional Header and Organized Layout?

Simon - 2025-02-07 - [Toolkit](#)

This guide will walk you through the process of auto-formatting your parameter list to create a polished, easy-to-read, printable document complete with a header (including your project name and current date/time) and page numbers. By following these steps, you'll be able to generate a formatted, printable parameter list with just a few clicks.

By following these steps, you'll save time and ensure your parameter list is presented in a professional and readable format.

## Step-by-Step Instructions

### 1. Export Your Parameter List

1. Open the **Toolkit** application.
2. Open an afore saved parameter file (\*.wset)

  1. In Generic Editor: double-click of the file in its folder where it is stored.
  2. In Offline-View: Open the appropriate .wtool-file in ToolKit first. Then "Settings" -> "Edit", and select the wset file.
  3. Export your **easYgen-3000XT configuration/parameter list** in a **hierarchical structure**.
  4. Select view Hierarchical. or Tabular. Select directory where to save and then "Export"
  5. Save the exported file as a **CSV file**. This file will contain all the parameters you'll use for formatting.

### 2. Open the Formatting Tool

1. Locate and open the provided “**easYgen\_settings\_formatting.xlsxm**” file.
2. If prompted by Excel, **enable macros**. (Macros are necessary for automating the formatting process.)

### 3. Import Your Parameter Data

1. Go to the “**Controls**” sheet within the Excel workbook.  

2. Click the button labeled “**Import HTML file to Settings**”.
  - A file explorer window will open.
  - Use this window to select the **HTML file** containing your easYgen settings extract from Toolkit.
3. Once the file is selected, its content will be copied into the “**Settings**” sheet.

### 4. Format the Data

1. Return to the “**Controls**” sheet.
2. Click the button labeled “**Format Settings sheet**”.
  - The content of the “**Settings**” sheet will be automatically edited and formatted.
3. The result will be a clean, printable format with the following elements:
  - A **table** with formatted data.
  - A **header** that includes:
    - The project title.
    - The current date and time.
  - A **footer** with page numbering.

### 5. Preview and Print

1. Once the formatting process is complete, you can:

- Inspect the **Print Preview** to verify the layout.
- Print the document directly.

2. The formatted document will feature:

- A professional look.
- Well-organized data.
- Easily identifiable page numbers and a project-specific header.

NOTE: Do not change the name of “Settings” sheet, as this sheet is referenced in prepared macros via its name.

添付

- [easYgen\\_settings\\_formatting.xls \(62.07 KB\)](#)